

Appeals for Entry in September 2023

Parents wishing to appeal must complete the Plymouth Council School Admission Appeal Form in the first instance which can be found on the Plymouth Council website, here;

<https://www.plymouth.gov.uk/schoolseducationchildcareskillsandemployability/schooladmissions/appealschoolplace>

The relevant Greenshaw Learning Trust Appeal Form will then be sent to parents which must be completed and returned with supporting evidence in order to formally lodge an appeal to;

Head of Admissions
The Greenshaw Learning Trust
Grennell Road
Sutton
SM1 3DY

Email: admissionappeals@greenshawlearningtrust.co.uk

Deadlines for lodging appeal forms and supporting evidence for entry in September 2023:

Name of School	Deadline for lodging an appeal	Appeals will be heard
Montpelier Primary School	25 th May 2023	Within 40 school days of the appeals deadline

Appeals for In-Year Applications:

Parents wishing to appeal must complete the Plymouth Council School Admission Appeal Form in the first instance which can be found on the Plymouth Council website, here;

<https://www.plymouth.gov.uk/schoolseducationchildcareskillsandemployability/schooladmissions/appealschoolplace>

The relevant Greenshaw Learning Trust Appeal Form will then be sent to parents which must be completed and returned with supporting evidence to;

Head of Admissions
The Greenshaw Learning Trust
Grennell Road
Sutton
SM1 3DY

Email: admissionappeals@greenshawlearningtrust.co.uk

Notice of the appeal hearing

The Clerk to the Independent Appeals Panel will write to parents/carers with the date, time and location of where an appeal will be held. You will receive at least 10 school days' notice.

Notice of appeal outcomes will be sent within five school days of the hearing wherever possible.