

Appendix C - COVID 19 – September 2020

Behaviour policy: coronavirus addendum

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

This information is to be used in conjunction with and alongside our full Behaviour Policy. The rationale behind its creation is to ensure that the children and staff at Montpelier Primary School act in a manner that fully supports the necessary safety measures that have been put in place during the Covid-19 pandemic.

Some behaviour concerns referred to may have previously been deemed less serious, however; if an action now results in the potential compromising of a person's ability to socially distance and stay safe it will now be treated in a more serious manner.

Category	Concern examples	Consequences/actions
1	Not taking responsibility to inform an adult if they are experiencing symptoms of Coronavirus. Not following expectations about coughing, sneezing, tissues and disposal (in line with the 'catch it, bin it, kill it' message) Low level disruption in class	<ul style="list-style-type: none"> • Staff reminder given. • Parents / Carers informed by telephone call or email. • General school Behaviour Policy followed.
2	Not following school routine for arrival or departure – once Not following the rules about sharing equipment or other items – once Not following instructions on hygiene, such as hand washing or sanitising – once Not moving around the school as per specific instructions – once Not lining up or sitting following instructions to remain 2 metres apart wherever possible.	<ul style="list-style-type: none"> • Staff reminder given. • General school behaviour Policy followed. • Parents / Carers informed by telephone call or email. • Recorded following behaviour reporting on CPOMS linked to Covid – 19 updates.
3	Repeated incidents from level 2 – more than once Not following school routine for arrival or departure – more than once Deliberately tampering or touching another child's equipment or belongings Deliberately tampering with hygiene materials such as soap or sanitiser Deliberately tampering with bins or the contents of bins Deliberately entering an area or zone that is out of bounds or which may compromise the health of children and staff in another group.	Child will be sent home immediately and a risk assessment will be completed to ascertain when they can return.

	Deliberately attempting to socialise with a child from another group Deliberately misusing the toilet areas and facilities	
4	Deliberately coughing or spitting at somebody Any action that would usually require the need for restraint and which would severely compromise staff ability to remain socially distanced.	Child will be sent home and a risk assessment must be completed to assess if the child can return before September.

This information also applies to children with Special Educational Needs, whose specific needs may result in them finding it more difficult to socially distance or self-regulate. Staff will adhere to social distancing guidelines and will not use any form of physical restraint or reassurance for example, hugs or children sitting on laps.

Due to social distancing, we will be unable to complete the following actions in the Behaviour Policy:

- Send children to partner classes
- Reward extra play for attendance
- Follow internal seclusion process
- Behaviour passport
- Our traditional celebration assembly
- Physically restrain following our Positive handling policy.
- Have face to face conversations with parents

Arrivals, Departures and Moving round the school.

Children will enter school through their designated entrance. Children will enter individually and will go straight to their designated classroom – they will remain within their year group bubble, keeping a 2m distance from all staff and maintaining where feasible a social distance from their peers – *we are conscious that this is not practical in a school environment - but will be encouraged.* There will be markers on the floors to support children with social distancing.

At their designated home time, children will leave the building from their designated exit. They will leave one at a time when their parent has come to collect them, again keeping their distance using the markers on the floors as a guide.

Movement around the school will be limited. When the children leave their year group bubble classroom to go outside for break, lunch or outdoor learning, they will use the markers on the floor as a guide to encourage and facilitate social distancing from peers and adults. Children will follow an adult from their year group bubble on their designated route.

Handwashing and Hygiene

Children will be expected to follow all handwashing and hygiene routines while in school. Children will wash hands/use antibacterial gel before entering school, before and after eating and at regular intervals during the day.

We ask children to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Children will be reminded not to touch their face, mouth, nose or eyes while at school.

Should a child refuse to follow these routines, our Behavior Policy procedures and sanctions will be used (see chart).

Social Distancing

Children will be expected and encouraged to socially distance from their peers and adults in school and on the playground at all times. When children enter their year group bubble, they will be expected to go straight to their classroom where they will have a designated table. Children will put their hand up if they need an adult's support, they will not get out of their seats. We understand socially distancing is difficult for children, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible. Should a child purposefully refuse to follow social distancing measures, our

Behavior Policy procedures and sanctions will be used (see chart).

Toilets

Each year group bubble will have their own toilet times. These will be designated to each year group bubble. Children will be encouraged to use the toilets one at a time. When a child has finished in the toilet they must flush and wash their hands. Should children need the toilet at different times throughout the day, the member of staff will do all they can to make sure both they and the child are as safe as possible.

Break and Lunch times

Children will have a designated time and place to play during break and lunch times. They will have their own equipment that will be cleaned after use.

Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated area at all times.

Lunch will be eaten in their year group bubbles. Children will eat at their table or in their own space either inside the classroom or outside in the designated playground. They will place any wrappers/rubbish back in their lunchbox.

3. Expectations for pupils at home

Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact the school if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning. When accessing a Google Meet the expectations on behaviour will be in line with the school policy.

Staff can expect pupils learning remotely to:

- Complete daily work set by teachers
- Seek help if they need it, from teachers or teaching assistants via Google Classroom
- Alert teachers if they're not able to complete work via Google Classroom

Staff can expect parents with children learning remotely to:

- Establish a suitable space for your child to access remote education
- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if they need it
- Be respectful when making any complaints or concerns known to staff

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

- Call a family if the pupil is not engaging in remote education to ascertain how they can support the parents to re-engage the child.

4. Monitoring arrangements

This policy addendum will be reviewed termly. At every review, it will be approved by the local governing body

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy
- Remote Learning