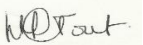




Policy Name	Charging and Remissions
Review and Approval by	Full Board of Governors
Date Ratified	
Signed By	
Position	Chair of Board of Governors
Review Period for this Policy	3 Yearly
Date for Future Review	March / April 2017

Implementation of this policy supports the duties to promote equality of opportunity and positive attitudes in relation to disability, gender and race and to eliminate discrimination on the grounds of age, disability, gender, race, religion or belief and sexual orientation.

Date	Changes
30/01/16	Amend Governing Body to Board of Governors.

The LA policy has been adopted in total. In accordance with the Education Reform Act 1988, the Governors of Montpelier Primary School have drawn up the following policy which will be reviewed on a regular basis.

1. **Education during school hours:** 8.35 a.m. - 12.15 p.m. & 1.10 p.m. - 3.15 p.m. (KS2)
8.40 a.m. - 12.10 p.m. & 1.10 p.m. - 3.10 p.m. (KS1)

🔊 There will be no charge for protective clothing, books, materials

🔊 Charge will be made for the following :

- (a) Materials for practical subjects if the parents have agreed in advance that they want the products
- (b) Cost of board, travel and lodging on residential trips
- (c) To cover the cost of lost and damaged books and any damage done to school property
- (d) Instrumental music tuition

2. Education outside school hours

🔊 There will be no charge for activities if they are required as part of the National Curriculum.

🔊 Optional extras - Travel, materials, books, instruments, entrance fees, insurance, board and lodgings and staffing costs will be charged for.

3. Education partly during school hours

If 50% or more of the time spent on the activity takes place during school hours, then it is counted as Education during school hours. If less than 50% of the activity takes place during the school day then it is deemed to have taken place outside school hours.

4. Voluntary Contributions

Under the 1988 legislation, there are no restrictions on seeking voluntary contributions for the benefit of the school or in support of any school activity, whether during school hours or outside school hours, residential or non-residential. There will be no obligation to contribute and pupils whose parents do not contribute will not be treated differently from those whose parents have paid. Parents will be informed in advance that if the activity is not supported, then the activity will not take place.

5. Remissions

🔊 Remission of charges of up to 50% at Governors discretion for cases of financial hardship

🔊 Remission of charges of up to 50% for those families receiving Family Income Support at the Governors discretion.